

# O.H.E.A. Executive Committee Meeting

December 8th, 2015

- I. **Call to order (Please turn off or set cell phones to *vibrate*)**
- II. **Treasurer's report – Susan D.**
  - motion to approve - Sarah
  - seconded - Sara
- III. **Correspondence -Jeanna**
  - Lisa Schlomer - (RMS) surgery/get well
  - Kim Schibi - (DMS) baby
  - Jadyen Klosterman - (BMS) baby
- IV. **Board of Education Meetings**
  - Board Development Meeting:**
    - Dec. 14th- notes will be on next month's agenda.
      - notes to come from
  - Board Meeting:**
    - Dec. 7th-[Board meeting information](#): Link: [goo.gl/swtCSH](http://goo.gl/swtCSH)
- V. **Old Business:**
  - **COLD day-** PD ideas for elem., middle, and HS- ideas: work day is 9:00 am-3:30 PM. Report at 9 am and day will look like- want to give us 1.5 for teacher items, then possible PD for grade levels, tech, etc. (**currently working with Jeff Brandt**)
  - **BLIZZARD BAGS.** work for Blizzard bag development will be given to teachers on COLD DAY staff work days. Then you will roll out assignments after the cold day. (**currently working with Jeff Brandt**): December 14th, 2015 information letter from Mr. Yohey has provided to ALL staff members
  - **Grades/Bucket Discussion:**
    - We would like to collaborate on the opening and closing bucket dates for the upcoming school year (**we are sharing feedback with Jeff willing to work with OHEA**): **Tami Walker & Penny Ferguson**
  - **Subs and Bell coverage- what that means for members**
    - if subs are not available - what are our options?
    - we do not seem to have enough subs!
    - people without student responsibilities - need to be pulled to cover
    - what are we doing to get more subs???
    - recommendation: advertise that we are in need of subs and list requirements and steps to find out more  
(**working with Jeff Brandt regarding not using staff that have student responsibilities to sub in classrooms. IVS instruction is being compromised because of subbing**)-Admin. is creating flyer and information to acquire more subs, recruiting efforts are in place
  - **SDQ-** Laurie will be rolling out more information soon.

## General Concerns:

- Elementary Concern:
  - when an aide is absent - often there is not a replacement and/or they are pulled from other students to cover
    - tier 1,2,3 intervention time is being missed
    - special edu. minutes are being missed
- TSR
  - updates/resolved in a timely manner
  - internet issues (Jeff will communicate with Tracy Cole) Jeff sent email on Dec. 3rd and as of Dec. 9th has not heard from Tracy. DEc. 14th- Received EMAIL from Mary Hodge about Data Com's involvement with technology issues.
- Testing
  - concern for testing schedules
  - technology limits how many students can test each day
- Communication still needs to be improved
  - especially when a building is evacuated
  - was there time allotted for teachers/students to de-escalate
  - tec message for just teachers to let them in the loop about district happenings
    - establish communication/panic/would help us empathize with coworkers
  - “expected to be a first responder but seem to be sometimes the last to know”
    - could we have an email to OHLSD staff that just clarifies to staff very simply that all are ok/safe/etc. and more updates/details to come? ( Admin. team is in discussion about this topic)

## VI. New Business

- Elem Pilot Program of Chromebooks going home
- Jan. 4th inservice day ½ day PD and ½ day grades, progress reports- if you attend a district provided training am or pm that counts as your district time and the other ½ is grade time.
- Technology- currently have not received any communications related to monthly concerns about TSR, etc. (see feedback below from Tech. Dept.)
  - “Students who no longer attend OHLSD are supposed to have their emails/data erased, however, former students are still able to access ohlsd email. This could be a security concern as well as a data storage issue” :)
  - are teachers expected to have online assignments if they are pilot grade?
  - who is checking on these? fines?
  - no firewall like when at school/cameras available to use
  - affecting our lesson plans the next day?! Students leaving computers at home will affect our lessons the next day?!
  - responsibility??? are there consequences? For students not charging or forgetting their computer
  - reactive not proactive/kinks managed/who is responsible?

- references from other schools:
  - Highlands Middle School/High School
    - mandatory:
    - parents and students had to attend a meeting, watch a video, (choice: bring a case), pay \$100 per device/child, sign waiver and students signed waiver as well, get consequences if they are not charged, forget at home, etc.
    - \$35 insurance last year per device
    - had to have school fees paid

*-Datacom Response:*

*I am sending this email in response to last month's OHEA meeting minutes.*

*The Green team has been working hard to prepare, and distribute thousands of new devices across the district.*

*As a result of the increased number of devices and the resultant workload as well as working with new manufacturer (Lenovo), we realize that we have not been as timely in resolving TSRs as we have in the past.*

*To alleviate this issue, Datacom:*

- *has undergone training and earned the necessary certification to repair Lenovo Chromebooks in-house*
- *is interviewing for a new part-time desktop support position who will be working in the school buildings*
- *is adding a part-time in-house support person who will conduct hardware repairs on student and staff devices*

*The increase in district devices has also created the need to complete wireless network audits for the Internet in each building. This will help us determine where Internet issues are occurring and help us determine a resolution plan. Some of this work has been completed, and all audits are scheduled to be finished prior to Winter break so that any work that needs to be completed can be done during the break.*

*A high level of customer satisfaction is Datacom Specialists' number one priority. We*

*will*

*continue to monitor this situation and make adjustments as necessary so that we can*

*keep*

*teachers up and running and keep devices in the hands of students.*

*We appreciate your patience as we work through these growing pains together.*

*Thank you, Mary*

- Created conference dates for 2016-2017 Elementary Conferences:
  - new dates : Tuesday Nov. 1 and Thursday Nov. 3, and then Wed. Nov 9.....January 24th, 2017 school year and Bucket dates:
    - Penny Ferguson and Tami Walker are working on bucket dates for 2016-2017
- OEA Rep. Assembly attended by:
  - Brian Malavich, Sara Zimmerman and Mary Berger

**Next OHEA Meeting: January 12th, 2016  
Board Development Meeting: -  
Dec. 14th, 2015 at 4:30 District office**

**Next Oak Hills School Board Meeting:  
Regular: January 4th, Springmyer- 6:15 Budget, Regular meeting- 6:30**

### **December 2015 Building Concerns**

#### **High School:**

TSRs that go beyond building Data Com staff not being addressed  
Temperature in building (inconsistent and uncomfortable) i.e. 48\* to 87\*

#### **Bridgetown**

Temperature in building-  
“temps well below working standard” or “unacceptable temp levels” etc.

#### **Delhi**

Temperature in building-  
“temps well below working standard” or “unacceptable temp levels” etc.

#### **CO Harrison**

Temperature in building  
“temps well below working standard” or “unacceptable temp levels” etc.

#### **Delshire**

Temperature in building  
“temps well below working standard” or “unacceptable temp levels” etc.

#### **Dulles**

Due to testing - low use of technology in all classrooms  
“temps well below working standard” or “unacceptable temp levels” etc.

#### **Oakdale**

Chromebooks Take Home Pilot  
Temperature in building  
“temps well below working standard” or “unacceptable temp levels” etc.

#### **Springmyer**

Temperature in building

**“temps well below working standard” or “unacceptable temp levels” etc.**

**General Concerns:**

Temperature in buildings is a huge concern

**“temps well below working standard” or “unacceptable temp levels” etc.**

Reusing testing booklets for TerraNova and InView

these results are used for identifying Gifted....???

old answers can still be seen after being erased - data invalid/skewed?