

O.H.E.A. Executive Committee Minutes
April 4th, 2017

- I. Call to order (Please turn off or set cell phones to vibrate)**
- II. Treasurer's report - Susan**
 - Motion to approve - Sara Z.
 - Seconded to approve - Victoria B.
- III. Correspondence -Jeanna**
 - Beth Combs (baby girl) - Delshire
 - Brandy Schliesmann (get well for son) - Oakdale
- IV Old Business**
 - Information about being asked to access and use personal cell phone for work tasks....
 - Please inform our executive committee when this occurs
 - Walkie talkie stock at each of the buildings?
 - Mary will create a google doc and share it for this information recording in the future
 - Support for May 2, 2017 - Mary is attending levy meetings
 - Remind people about election day
 - More info about possible assistance at polls
 - Reporting factual information to building principal, OHEA building Reps and Executive Board members is imperative for resolutions
 - Details are necessary
 - Rep Assembly update: traveling - Karen Mulcahey, Mary Berger, Victoria Burnham, Rose Zix, Kim McCoy, Kirk Rettig, Brian Malavich and Mark Oldfield- Please make sure you have received your credentials in the mail.
 - Oak Hills Educational Foundation- May 3rd at Receptions
 - Three OHEA attendees: Mary Berger, Heather Packer, Christie Wegman
- V. New Business**
 - Meetings During School Day- info provided by Mary Berger and Brian Malavich
 - Discussions have been held
 - Attempt to make each building similar
 - SDQ results being sent soon - feedback will be coming
 - Support for May 2nd, 2017
 - More details to come
 - Dues Deduction choices- edues, bank deductions versus payroll deductions
 - Push for e-dues or bank deductions from now on
 - Membership
 - Currently at 389 members in OHEA
 - Plan for the Fall- calendars, shirts, meeting dates
 - Online spirit wear for future
 - New members still receive polo shirts
 - More info coming soon
 - Oak Hills Education Foundation- share info from board meeting
 - Negotiation Dates: May 8th, May 9th and May 18th
 - Secretary Day Gifts from Heather - April 26

- OHEA Ballots
 - Election week 4/24-4/27
 - Email tally totals and pony all results to Jeanna at BMS

VI. Building Information

Middle Schools:

Conferences are super late this year for 6th/7th grade ???

- Not discussing scheduling for next year for 6th grade at all at BMS
- Consistency with this topic - ?
- RRMS/BMS - do not discuss the scheduling for next year topic
- DMS
 - WAY TO GO DELHI!!!
 - Administration is there for support if there are questions
 - 6th & 7th grade teachers feel comfortable with knowing what to discuss for next year for their students (counselors have meeting with them ahead of time and discuss what they need to know for these meetings)
 - 90% attendance rate
 - PTA/ADMIN. feed the staff for these nights as well
 - This information will be shared with MS admin tomorrow and will be developed further so that we can learn from DMS best practices and strive to do this at BMS/RRMS
 - The timing of it lends itself to discuss goals for next year and also scheduling for next year as well

RRMS- Concern continues to grow over current and growing RRMS enrollment.

-What final decisions have been made to manage enrollment for 2017-2018 school year.

-If current trend in enrollment continues, RRMS could have over 700 students in the 2017-2018 school year, while enrollment for DMS (-7 since April 2016) and BMS (+1 since April 2016) has had little to no effect on class size and building capacity.

RRMS enrollment as of April 2017:

Overall 681 (+65 since April 2016)

- Dan has updated numbers on this and will be in touch to add this information
- Data on students with special needs that are included in this information/area
- Family circumstances...
- Criteria for this will be looked at and possibly tightened up
 - medical/sibling/etc.
 - Case by case - make a decision
 - Systematic approach - will work through it

6th grade: 227 (+45 since April 2016)

7th grade: 222 (+9 since April 2016)

8th grade: 232 (+11 since April 2016)

-The data is being gathered and reviewed

BMS

- sub shortage
 - Ongoing issue
 - Recruiting efforts in the summer

Elementary Schools:

Dulles

- Mouse was found on teacher's' coat which was in the closet -
 - [Efforts have been made to cut down and control food and containers are in use](#)
 - [Work in progress](#)
 - [Trying to be proactive](#)
- New head custodian - has dealt with many different issue in a very timely manner
 - Thank You Lori Garcia!

Delshire

- Students accessing teachers email addresses
 - Creating facebook page with teacher email
 - Privacy compromised - concern because of pay stubs being accessed- teacher was prompted that someone has accessed her gmail account and a location of Delhi was provided. Teacher was not in Delhi when the prompt was received.
 - [Google has security that has alerted](#)
 - [Email was sent to teacher involved - and alerted](#)
 - [Discipline issue with breaking the acceptable use policy - and will be dealt with](#)

OHHS:

Discussion of phone issue from anonymous to teachers from outside caller

- Will be addressing this issue and changing how phone calls get through to the classrooms
 - [This has been discussed with Mr. Stoddard.](#)

Calendar dates for next year

- AP and end of year exam dates for next year
 - [This will be addressed and a counselor will be included on this committee for reference of these important dates/info.](#)

Updating Friday School procedures - Mr. Stoddard is looking into

- [Protocol will be in place for when/if this happens again.](#)

General:

Question about technology:

- [Data feedback from staff of survey](#) that was sent out... social media in the classroom
 - Can we block certain websites, social media, etc.
 - Change the password for just staff only?
 - [Working on infrastructure now at K-8 buildings now/summer](#)
 - [Future idea: staff network only use for staff](#)
 - [Have to readjust the way that we are operating currently](#)
 - Clarification:
 - [As a district - we are in support of continuing to evaluate the need for social media sites looking forward to next school year changes.](#)

Admin/ requested that we do not have OHEA meetings when staff meetings are scheduled

- [Dates for next year executive meetings will be distributed at next meeting](#)
 - [All monthly executive meetings will be held on the second Tuesday of the each month unless a conflict \(like election days and holidays\)](#)