

# O.H.E.A. Executive Committee Minutes

February 7th, 2017

- I. **Call to order (Please turn off or set cell phones to vibrate)**
- II. **Treasurer's report - Susan**
  - Motion to approve - Rose
  - Seconded to approve - Sarah
- III. **Correspondence -Jeanna**
  - Cheryl Vandewalle (OHHS) - Thinking of you/Get Well
  - Kiersten Schatzel (Delshire) - Baby and Welcome Back
  - Jordan Perry (BMS) - Baby
- IV. **Old Business**
  - Room Temperature in some buildings
    - If have a concern send an email with information about it to admin/Beckemeyer
  - Attrition- for Spanish Immersion ??????
    -
  - Building topics:
    - Cleanliness in various buildings are a concern- **admin will talk with Mr. Beckemeyer about this topic**
    - Mice are still at Dulles- **this is a major concern among staff, students and the health and well being of all - Arab is on the case and working with district personnel**
    - Special education model is very difficult due to the large class sizes - **more info needed: are classes large and additional students on IEP's, are IVS's co teaching? Pinpoint area of concern**
  - Strings and Band Update: The \$30.00 fee for these programs goes into the general fund and not directly to the program. It is at the principal's discretion to decide how the money is spent when it is in the general fund.
  - Technology: Loaner chromebooks have been taking a while for turnaround (Blue notes added by Tracy Cole, Christian Long & Glenn Corson)
    - We had a backlog of devices that needed repair from the end of last year. There is a tech who has been assigned to Chromebook repair only. We are making progress toward getting caught up, while also addressing incoming new damages that need repair. In addition, we are looking at ways that "easy fixes" can be remedied at the building so that they are not added to the workload of the tech who is working on more difficult repairs. We understand this is a frustration and we are working on solutions.
    - We are dedicated to ensuring that every student always has a working device. This is the purpose of the loaners. If your building needs additional loaners, the media center specialist can put a request ticket in and additional loaners will be delivered.
  - Internet is not good at all (Blue notes added by Tracy Cole, Christian Long & Glenn Corson)
    - We have discovered that access points are interfering with each other and VARtek is systematically fine-tuning the signals sent out to minimize overlapping signals.
    - VARtek is also working on a "Technology Optimization Plan" to improve our network and infrastructure over time. This work will begin this summer. (Mary Berger shared with Jeff Brandt that hopefully the the network is running strong for testing.)

- Preschools were non compliant based on ratios related to staffing except for one that is a more specialized classroom with a smaller class size and has more support staff available.

## V. New Business

- Lack of substitutes- IVS being pulled, media specialist being pulled Mary Berger emailed Mr. Brandt about the issue and he shared that he would contact Hamilton County about the Sub Pool.
  - Data will be collected to identify
  - District team will work with building principals to identify what buildings are having the lack of subs and work on solutions.
  - Special Ed. audit- problems with IVS and Therapists being pulled to work on the audit business therefore minutes on the IEP are possibly not being met. Could these audit meetings be held during PD time and Inservice day PD where students would not be affected?
  - Every grade level is represented, looking at specific areas
  - BMS is doing day of 2/17 and DMS is doing a day 2/17
  - 2 year process looking at Spec. Edu.
  - What are we doing, how are we doing it, where are our gaps, then we will create a long term plan to identify how we respond to those gaps (that is, do we need human and capital resources? Service delivery options? Professional learning needs? etc)
  - Step 1  
Started with all 9 buildings for this task:
    - Going through this school year info - looking at current 15
    - 37/38 questions - school aged, (one section is manifestation)
    - Build capacity at each building level to understand what state is looking at and why
    - PD to look at specialized areas that need attention within the district - identify areas that team needs time spent on
    - Collecting data only based on student ID number so no names/buildings attached
    - Not evaluative at all - will be used for OWN growth!!!
  - Step 2
    - Information will be brought back to team
    - Hamilton County will meet with us and look at services, models, related services and do more of an external review
    - Will come to buildings and do interviews/building specific concerns brought back to team for growth
  - More info to come
- Dulles is cleaner with new custodian in charge
- OHEA basket for ONE HOPE ONE HEART (Save the date: 3/24) - THANK YOU
- Discussion of constituent that spoke about implementation of all day kindergarten
  - Impact of all day kindergarten on OHLSD....
  - Pointed out that 17 of 22 districts in the county are offering it now or will be next year placing us in the bottom 23%
- GradeCam update from Corey:
  - Data collected from teaching staff:
    - 30% interested in additional prof. learning opp. on how to build common assessments in GradeCam
    - 26.7% interested in additional professional learning opportunity on how to view and access GradeCam
    - Meetings will be held at specific buildings at a later time - some at PD 2/17

- Data collection update - assessment data flow discussed and shown with a visual of how/who it is accessed with and when

## VIII. Building Information

### Middle Schools:

RRMS:

- Further discussion of the numbers/special ed. Challenges will be addressed by building principal

### Elementary Schools:

COH:

- Teacher loaner laptops are needed
- Tracy Cole is working with Brian and Emily on this and will follow up with resolution.

DULLES:

- Air tight containers are being purchased for teachers to have in their classroom by request
- Questions/clarification for Spanish Immersion implementation
- See below

### OHHS:

Transferring of students from level 1 to level 2 classes at the semester break ... how does this look on evaluation?

- Seeking clarification in % and how scores are distributed when a student is transferred.

## General:

Question: labels/etc for chromebooks can be funded from what budget?

- Not media center even though most MC specialist are working with Chromebooks
- How are all of the buildings filling these needs?
- TBD - working with T. Cole on this topic

There are a few different labels on chromebooks:

- The Alexandria tag that is used to check the device in and out (just like library books)
  - We have purchased those here at district office. I don't believe any buildings have ordered these on their own--the tags follow a certain sequence. We have ordered these each time we have added Chromebooks in the grade levels.
- The tag with the student's name on it
  - When students were first assigned devices, we ordered, printed and applied these tags here at district office. When the high school did their roll-out, they ordered these labels and I provided the account code to pay for them.
  - Some buildings may be providing the labels for new students or students who need a label replaced. I am more than happy to purchase labels for each media center for this purpose.

Upcoming meeting with the district's librarians on Friday, February 17 - this topic will be discussed further

Sub ½ days timing changed??? On Aesop.

- Oakdale question... will look into it

Spanish Immersion questions:

- Lots of questions/clarification needed
- RIP students are not able to be included???
  - Teachers would have to be qualified (reading endorsement)
- Part time position available to split between Spanish and Regular Edu.
- ODE is connecting with OHLSD and is interested in this implementation
- ODE has contacts/networks for us to have as resources to move forward

- Staffing is a top priority
- We are learning from other districts and will bring back policies/staffing plans/etc.
- We are gathering/exploring it all now and will offer more info as soon as we have it
- More info to come from TC

Questions about middle school philosophy/bell schedule:

- Are Colleges accepting high school credit from the following: Spanish/German
  - (these are the only classes that are given for the first time to students (6th) and are worth a high school credit)
  - 6th
  - 7th
  - This is being discussed and will be further developed/looked into/etc.
  - Research is being looked at and other models are being looked at as well
- Singlets are creating a dilemma at current middle school set up (not many choices anymore)
  - How is this going to be impacted even more once immersion gets there
  - This topic is included in the above discussions