

# O.H.E.A. Executive Committee Meeting

Nov 13, 2018

- I. **Call to order (Please turn off or set cell phones to *vibrate*)**
- II. **Date of Electronically Approved minutes - Jeanna**  
motion to approve - Heather  
seconded - Lora
- III. **Treasurer's report – Greg**  
motion to approve - Kirk  
seconded - Sara
- IV. **Correspondence -Jeanna**
  - Candace Stepp Poole (DEL) - wedding
  - Kristin Perica (OAK) - baby
  - Lauren Thomas (OAK) - baby
- V. **Board of Education Meetings**  
Board Meeting: highlights update from Jen S.  
- Minutes link: <https://www.ohlsd.us/boe-meetings/>
- VI. **Old Business**
  - Discuss these further:
    - All employees who use our insurance enrolled successfully.
      - Life Insurance policy is for the limit on \$50,000.
  - Flow Chart of Administrator Responsibilities
    - Still to come?
- VII. **New Business**
  - Professional days - departments being pulled for Mondays and Fridays. These days used to be avoided to keep the sub usage to a minimum.
    - COH
  - Bucket Dates
    - Adjust the dates for 3rd quarter due to spring break
      - [Under advisement](#)

**Next OHEA Meeting: December 11th**

**Next Oak Hills Local School Meetings**

**Regular Board Meeting: Dec 3rd @ 6:30 OHHS**  
**Board Development Meeting District Office: December 17th @ 4:30**

**See following page for  
November 2018 Building Information**

## **Oakdale**

- Technology update
- Follow up from Smartboard Notebook uses ....
  - export files so that you don't lose them
    - Does not transfer well
    - Interactive stuff is not available through google...
  - **Classflow** - product that may help resolve the issues
  - **Groups created soon for discussions to come about**
    - **Devices, needs (interactive stuff), etc.**
    - **Knowing that each level has various wants/needs**
- Special Edu Report update
  - Results of what was found
  - **Multi-year audit and update will be coming from team**

## **Delshire**

- Is there a rotation for coverage ... sub shortage...
  - Title teachers having to cover 4 out of 5 days a week
    - Students not getting their services with their teachers being used for covering
  - **Will look into the systems that are in place**
  - **Added to agenda for administrative managerial meeting**

## **Dulles**

- Sub shortage - having IVS people pulled
  - No subs for educational assistants ... kids need those supports
    - What is the plan for them to be serviced on these days
  - **Added to agenda for administrative managerial meeting**
- Planning maintenance around the building - during times when students are not there (water shut off/lawn mowing)
  - **Noted**
  - **Unfortunately the district doesn't have control over situations such as water line shut down, power outages, township or county projects, but the district does try to work with those entities to schedule around building level activities.**
  - **Since lawn care is done by the district grounds team, leadership will work to schedule times away from important testing dates and / or events.**

## **General Concerns:**

- Topic to discuss - calendar thoughts for all buildings events ... stream line... and work together to avoid conflicts (including Veteran's day events)
  - Tues-elementary, Wed-OHHS, Thur-middle school (evening events)
- Sub shortage
  - Added to agenda for administrative managerial meeting
  - Ongoing issue across Hamilton County and district continues to work with HCESC, as they are the hiring and managing agency
  - Sub survey data shows that the driving indicator for taking assignments is the feeling of appreciation