

# O.H.E.A. Executive Committee Meeting

## January 8th, 2019

- I. **Call to order (Please turn off or set cell phones to *vibrate*)**
- II. **Date of Electronically Approved minutes**
  - motion to approve - Sarah B.
  - seconded - Heather P.
- III. **Treasurer's report**
  - motion to approve - Kirk R.
  - seconded - Sara Z.
- IV. **Correspondence**
  - Sarah Roa (DMS) - sympathy
  - Virginia Sharpe (SPG/JFD) - thinking of you
  - Erin Fields (DEL) - sympathy
  - Stacey Lingo (BMS) - baby
  - Jen Schehr (JFD) - sympathy
  - Peg Mosher (OHHS) - surgery
- V. **Board of Education Meetings - highlights update from Sara Z. & Lora B.**  
Board Meeting & Board Development Meeting:
  - Minutes link: <https://www.ohlsd.us/boe-meetings/>
- VI. **Old Business**
  - Flow Chart of Administrator Responsibilities - *Please make a copy for your records*
    - [Administrator Curricular Responsibilities](#)
  - Bucket date for third quarter was moved to Friday, March 29
  - Special Services Review update: **The District's Special Services Review team is updating the original communication document that was used to explain the purpose and process used for implementing the Special Services Review in the district. This update is targeted for completion by the end of January 2019. Once completed it will be shared with all staff across the district.**
- VII. **New Business**
  - Recommend set monthly meetings with your building admin
  - New setup of recorded minutes
  - 2019 Board Meeting schedule released
    - link: [new schedule](#)
  - 2019 OHEA Executive Meeting Dates
    - 2/12, 3/12, 4/9, 5/14

**Next OHEA Meeting: February 12th, 4pm OHHS Media Center**

**Next Oak Hills Local School Meetings**

**Regular Board Meeting: February 4th @ Delshire @ 6:30**

**Board Development Meeting District Office: January 28th @ 4:30**

## Building Information

General	
<b>Contractual</b>	
<b>General questions</b>	To be discussed more: Progress reports roll out - Special Edu. <b>Meeting will be scheduled &amp; update will be given at Feb. executive meeting from Brian.</b>
<b>Other</b>	